

**REFERRAL INFORMATION, PATIENT FINANCIAL POLICY  
AND SIGNATURE ON FILE**

Patient Name: \_\_\_\_\_ Today's Date \_\_\_ / \_\_\_ / \_\_\_

**Do you give our office permission to discuss your medical information with family members  
(ex: spouse, children, parent, sibling, friend, or doctor)?**

YES  NO If yes, please provide their names and phone numbers below.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone # (day): ( ) \_\_\_\_\_ Phone # (evening): ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone # (day): ( ) \_\_\_\_\_ Phone # (evening): ( ) \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION:**

*Must live in a separate residence or have a different phone number.*

In case of Emergency, who should be notified? \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

**May we leave personal medical information on your answering machine or cell phone?**

YES  NO

**May we e-mail personal medical information to you?  YES  NO**

E-mail address: \_\_\_\_\_

**RECEIPT OF NOTICE OF PRIVACY PRACTICES:**

My signature below indicates that I have received and/or reviewed a copy of my physician's Notice of Uses and Disclosures of Protected Medical Information (Notice of Privacy Practices).

Patient or Responsible Party Signature \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_

Print Patient or Responsible Party Name \_\_\_\_\_

**RECEIPT OF FINANCIAL POLICY:**

**Your signature below signifies permission to bill your insurance, your understanding of our financial policy, and your responsibility regarding charges incurred in this office.**

Patient or Responsible Party Signature \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_

Print Patient or Responsible Party Name \_\_\_\_\_ D.O.B. \_\_\_\_\_